

RG3 Filter Committee Report Form

Project Title	Supporting the role of the Clinical Nurse Specialist in Palliative Care within one hospice setting in Northern Ireland
Chief Investigator	Prof George Kernohan (Student: Evelyn Whittaker)
Filter Committee	Nursing

This form should be completed by Filter Committees for all research project applications in categories A to D (*for categories A, B, and D the University's own application form – RG1a and RG1b – will have been submitted; for category C, the national, or ORECNI, application form will have been submitted).

Where substantial changes are required the Filter Committee should return an application to the Chief Investigator for clarification/amendment; the Filter Committee can reject an application if it is thought to be unethical, inappropriate, incomplete or not valid/viable.

Only when satisfied that its requirements have been met in full and any amendments are complete, the Filter Committee should make one of the following recommendations:

The research proposal is complete, of an appropriate standard and is in

- category A and the study may proceed*
- category B and the study must be submitted to the University's Research Ethics Committee** Please indicate briefly the reason(s) for this categorisation
- category C and the study must be submitted to ORECNI along with the necessary supporting materials from the Research Governance Section***
- category D and the study must be submitted to the University's Research Ethics Committee**

Signed: 	Date: 30 th April 2012
<i>Acting Chairperson of Filter Committee</i>	

Committee should retain a copy of the complete set of forms.

** The application form and this assessment should now be returned to the Chief Investigator so that he/she can submit the application to the UUREC via the Research Governance section. The Filter Committee should retain a copy of the complete set of forms for their own records.

*** The application form and this assessment should now be returned to the Chief Investigator so that he/she can prepare for application to a NRES/ORECNI committee. The Filter Committee should retain a copy of the complete set of forms for their own records.

For all categories, details of the application and review outcome should be minuted using the agreed format and forwarded to the Research Governance section

Please complete the following

The application should be accompanied by an appropriate and favourable Peer Review Report Form (if not, the Filter Committee should be prepared to address this as part of its review). Please comment on the peer review (include whether or not there is evidence that the comments of the peer reviewers have been addressed).

Peer review was completed by Felicity Hasson with clear & complete response to review comments. There are no outstanding ethical issues.

Please provide an assessment of all component parts of the application, including questionnaires, interview schedules or outline areas for group discussion/unstructured interviews.

Committee noted that this was flagged as a resubmission but was reviewed as a new application. Committee noted this is a comprehensive and clear proposal. The last objective was deemed to be too challenging and could be dropped (*"Plan support mechanisms in order to better address the components of the palliative care nurse specialist role."*)

Please comment on the consent form and information sheet, in particular the level of language and accessibility.

Committee note that the wording *"If you consent, data will be kept anonymous"* has been altered: a final version will be lodged with committee chair/administrator. Consent form – consider adding a note that if the sample member withdraws, then data linked to them will be destroyed.

Please comment on the qualifications of the Chief and other Investigators.

Acceptable qualifications of the Chief and other Investigators.

Please comment on the risks present in conducting the study and whether or not they have been addressed.

No serious risks have been identified in this review.

Please indicate whether or not the ethical issues have been identified and addressed.

Committee received clarification on where the interview will take place: at NI Hospice private offices.

Please comment on whether or not the subjects are appropriate to the study and the inclusion/exclusion criteria have been identified and listed

Appropriate subjects have been selected for the project.